



Account # _____

City of Cleveland
DEPARTMENT OF FINANCE/CITY CLERK'S OFFICE

Twelve-Month Property Tax Payment Plan

I, _____, wish to enroll in the twelve-month payment plan for City of Cleveland property taxes.

I understand that my payment is based on an estimate of the previous year's tax amount and can fluctuate. Therefore, it is my responsibility to adjust my payment (if necessary) when I receive my tax bill in October.

I understand that each payment must be 1/12 of the prior year's total, and that payments are rounded to the nearest dollar.

I understand that it is my responsibility to ensure my tax bill is paid in full by the last day of February. Any unpaid balance after February will be subject to penalties and interest. I understand that if the tax becomes delinquent, the property will be subject to a tax lien and enforcement by tax sale or other legally authorized procedures. I understand that a failure to pay the entire amount of the taxes prior to the delinquency date subjects any unpaid taxes to the penalties and interest applicable to delinquent taxes and subjects the entire property on which there is a lien for taxes to a tax sale.

Prior year's tax amount: _____ Monthly payment: _____

Property tax identification number: _____

Property address: _____

- Any overpayment will be applied to the next year's taxes.
- No refund will be issued unless the property is sold.
- Tax Relief discount will not be given until balance is paid in full. Vouchers issued pursuant to a relief program shall be used as all or a portion of the final payment.
- Bank drafts will be debited on the 15th of each month.
- There will be a \$15.00 service charge on all insufficient checks or overdrafts.

Mailing address: _____

Phone #: _____ Cell #: _____

Applicant's Signature

Application Date

Clerk's Initials